



# Create your Yale experience.

**Yale Conferences & Events** is your ACCED-I certified one-stop shop for planning and hosting events at Yale, offering comprehensive event management services through one contact, one contract, and one bill.

Boasting over 500,000 square feet of unique banquet and meeting spaces, our campus is a premier venue for conferences, events, and residential programs in the Northeast.

*Yale Conferences & Events*

» [yale.edu/meet](https://yale.edu/meet)

# Yale Conferences & Events

## At Your Service

We offer a wide range of creative, administrative, and logistical services to facilitate the successful execution of your program, conference, or event through every step of planning and implementation.

- » On-Site Support
- » Catering/Meal Plans
- » Classroom Coordination
- » Conference Badges
- » Custodial Services
- » Event/Temporary Staff
- » Financial Administration
- » Gym Memberships
- » Hotel Contract Coordination
- » Identification & Access Cards
- » IT Services
- » Key Management
- » Marketing
- » Off-Campus Venues
- » On-Campus Housing
- » On-Campus Parking
- » On-Campus Venues
- » Online Registration
- » Signage
- » Telecommunications
- » Transportation
- » Travel Coordination
- » Welcome Packets

## Seamless Coordination with a Single Point-of-Contact

Each program, conference, and event is assigned a YC&E Program Director, giving you access to our services and an assortment of other University resources through a single point-of-contact.



While you focus on developing your vision, we'll work behind the scenes to register participants, reserve venues, arrange travel, and coordinate services with other resource providers to create an experience for you and your participants that is both enriching and stress-free. At the conclusion of your event, your Program Director will reconcile all income and expenses on a single invoice.

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